

To: Members of the Health Improvement Partnership Board

***Notice of a Meeting of the Health Improvement
Partnership Board***

Tuesday, 26 September 2017 at 2.00 pm

Town Hall, Oxford



Peter G. Clark
Chief Executive

September 2017

Contact Officer: **Katie Read, Policy Officer**
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Membership

Chairman – District Councillor Anna Badcock
Vice Chairman - District Cllr Marie Tidball

Board Members:

Cllr Jeanette Baker	West Oxfordshire District Council
Cllr John Donaldson	Cherwell District Council
Cllr Hilary Hibbert-Biles	OCC – Cabinet Member for Public Health & Education
Richard Lohman	Healthwatch Ambassador
Cllr Monica Lovatt	Vale of White Horse District Council
Dr Jonathan McWilliam	Strategic Director for People and Director of Public Health
Dr Paul Park	Vice Clinical Chair of Oxfordshire Clinical Commissioning Group
Diana Shelton	West Oxfordshire District Council
Jackie Wilderspin	Public Health Specialist

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

- 1. Welcome by Chairman, District Councillor Anna Badcock**
- 2. Apologies for Absence and Temporary Appointments**
- 3. Declaration of Interest - see guidance note opposite**
- 4. Petitions and Public Address**
- 5. Minutes of the last meeting (Pages 1 - 6)**

2.05pm
5 minutes

To approve the minutes of the meeting held on 27th June 2017 and to receive information arising from them.

- 6. Performance report (Pages 7 - 10)**

2.10pm
15 minutes

Performance report presented by Dr Jonathan McWilliam, Director of Public Health, Oxfordshire County Council.

The Board is asked to note the report on progress against the targets of the Health Improvement Board in Quarter 1, 2017-18.

- 7. Director of Public Health Annual Report (Pages 11 - 86)**

2.25pm
20 minutes

Report presented by: Johnathan McWilliam, Director of Public Health, Oxfordshire County Council

The Director of Public Health will present a draft of his Annual Report for 2016/17 which will be presented to the County Council for approval.

It is an independent report for all organisations and individuals that summarises key issues associated with the Public Health of the county. It includes details of progress over the past year, as well as recommendations for future work.

8. Health Protection and Air Quality Management (Pages 87 - 98)

2.45pm
25 minutes

Health Protection Forum Annual Report presented by: Eunan O’Niell, Oxfordshire County Council

A report on the activity of the Public Health, Health Protection Forum during 2016-17, followed by:

Air Quality Management Annual Report presented by: Claire Spendley, South Oxfordshire District Council and Mai Jarvis, Oxford City Council

An overview of what is being done to tackle poor air quality across the County, including the role of Local Authorities and the Health Improvement Board.

9. Oxfordshire Suicide Prevention (Pages 99 - 106)

3.10pm
20 minutes

Report presented by: Donna Husband, Oxfordshire County Council and David Colchester, Thames Valley Police

A report to inform the Board about multi-agency suicide prevention work coordinated across Oxfordshire. The Board is recommended to consider its role in improving mental wellbeing to encourage, co-ordinate and oversee wellbeing initiatives across a range of organisations.

10. Loneliness and Isolation (Pages 107 - 166)

3.30pm
25 minutes

Report presented by: Penny Thewlis, Age UK

A discussion paper to encourage the Board to consider ways of working together across Oxfordshire to combat chronic or persistent loneliness.

11. Exercise on referral (Pages 167 - 172)

3.55pm
20 minutes

Report presented by: Ed Nicholas, Oxfordshire Sport and Physical Activity

An overview of the exercise on referral programmes running across Oxfordshire. The Board is asked to endorse Oxfordshire Sport and Physical Activity's proposal to bring together organisations involved in Exercise and Referral to share best practice and look to ways forward on county-wide issues.

12. Approach to Fuel Poverty in Oxfordshire (Pages 173 - 176)

4.15pm
20 minutes

Report presented by: Debbie Haynes, Oxford City Council

The report provides an overview of fuel poverty work in Oxfordshire, its links with health and some principles for moving towards an integrated, multi-referral service that the Board is asked to approve.

13. Oxford green health conference (Pages 177 - 178)

4.35pm
10 minutes

Presented by: Ian Brooke, Oxford City Council

A proposal to arrange a green health conference for providers of outdoor spaces to collaborate with healthcare and public health organisations in order to meet health priorities and tackle inequalities.

14. Forward Plan (Pages 179 - 180)

4.45pm
5 minutes

Presented by: Councillor Anna Badcock, Chairman of the Health Improvement Board

A discussion about the forward plan for the Health Improvement Board